



AMY A. METCALFE
Administrative Counsel

THE ASSEMBLY
STATE OF NEW YORK
ALBANY

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(518) 455-4197
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September 3, 2013

William Hughes
Chief Auditor
Office of the State Comptroller
110 State Street, 11th Floor
Albany, NY 12236

Regarding: *Memorandum of Agreement*
Contract Number: *C111945*
Contractor: *Kasowitz, Benson, Torres & Friedman LLP*
Terms and Amount: *8/15/13 – 8/14/14, \$55,000.00*

Dear Mr. Hughes:

Enclosed please find an original contract and three signature pages for an agreement entered into by the party named above and the New York State Assembly.

When approved, would you kindly return the two executed signature pages to the New York State Assembly, Contracts Unit, One Enterprise Drive, Albany, NY 12248.

If there are any questions, please contact me at 455-4197.

Thank you in advance for your cooperation in this matter.

Sincerely,

Amy Metcalfe

Enclosures

EX 21-e